



New Student Orientation

Air Force ROTC Detachment 157

Embry-Riddle Aeronautical University, Daytona State College, Bethune-Cookman University, University of Central Florida (DB), Stetson University



Cadet Leadership's Welcome



C/Col Jaylyn L. Jackson

Cadet Wing Commander

C/Col Rachel A. Keisling

Cadet Deputy Wing Commander

C/Lt Col Grant F. Delp

Wing Inspector General

C/Lt Col Shelon D. Hutchinson II

Operations Group Commander

C/Lt Col Jacob Salazar

Mission Support Group Commander

C/Lt Col Zachary E. Johns

Maintenance Group Commander

C/Lt Col Tate W. Jordan

Eagle Wing President



Cadet Wing Topics



- Cadet Wing Commander's Welcome
- First Week of Training Outlook
- Position of Attention
- Seven Basic Responses
- Det 157 Culture
- GMC Det Polo Standards
- Personal Conduct
- Mission Support Group
- Operations Group
- Cadet Wing Organizational Chart





Welcome



Fall 2025 Mission: To train and develop cadets who are **able** to lead, **accountable** in action, and **adjustable** under pressure, preparing them to serve in the US Air and Space Forces.

Fall 2025 Motto: *Lead First, Adapt Always*



First Week of Training Outlook



Monday, August 25th	Wednesday, August 27th	Friday, August 29th
<u>NO Training</u>	LLAB 1	PT 1
	Location: ICI (Basketball Arena)	Location: ERAU Track
	Showtime: 0615	Showtime: 0630
	UOD: GMC Det Polo	UOD: Civilian PT Gear (blue/black pants, white/gray T-shirt)



JCPenney Suit-Up Event

- Purchase new clothes at a discounted price, if you haven't bought uniform items (khakis, socks, etc.)
- **WHEN?**
 - Wednesday 27 August, 2025 @ 1000-1800
- **WHERE?**
 - JCPenney at the Volusia Mall
 - Transportation will be provided from the Student Village and Student Union Loop
 - Table set up in JCPenney for cadet contact information



Position of Attention



- Feet will be at a 45-degree angle, heels will be touching, arms straight and pressed against your sides
- Your hands will be cuffed with the thumb aligning to the seam of your pants
- At this position, eyes will be caged unless told otherwise





Seven Basic Responses



1. Yes, Sir/ Ma'am.
2. No, Sir/ Ma'am.
3. No excuse, Sir/ Ma'am.
4. Sir/ Ma'am, I do not know.
5. Sir/ Ma'am, I do not understand.
6. Sir/ Ma'am, may I ask a question?
7. Sir/ Ma'am, may I make a statement?



Seven Basic Responses



- In training and at the detachment, Cadet Wing Staff will be referred to by rank and last name. Sir/Ma'am will only be used after the conversation has been initiated.
- In training and at the detachment, all POC cadets will be referred to by rank and last name or Sir/Ma'am (i.e., Cadet Major Smith).
- Cadets will utilize the seven basic responses as the framework for their conversations.
- When addressing cadre, every statement should either begin or end with their rank and name or Sir/Ma'am.
- "Okay," "Yeah," "Alright," "Dude," and "Bro" are not appropriate responses and will not be used in any professional conversation.



GMC Det Polo Standards



- **Polo shirt:** will be tucked into pants and have top button unbuttoned
- **Khaki pants:** will be worn with a conservative brown belt and will be creased down the center line on each leg below the knee if material allows
 - (Males) Pants will rest on the tops of shoes
 - (Females) Pants will extend down to or past the lower calf
- **Shoes:** will be brown (athletic shoes are not authorized)
- **Socks:** will be black or white and long enough to cover ankles
 - (Females) Socks will not be shown if pants do not reach the tops of shoes (i.e. no-show socks)
- All clothing will be free of wrinkles, lint, and loose threads



GMC Det Polo Standards



Authorized Female Khaki Pant Examples



Authorized Male Khaki Pant Examples



Unauthorized Female Khaki Pant Examples



Too short; does not reach lower calf.



No belt loops; has embellishments.

Unauthorized Male Khaki Pant Examples



Too long; excessive bunching around ankles.



Too dark; not a light shade of tan.



Personal Conduct - In Uniform

- DO NOTs
 - Public displays of affection
 - Use inappropriate language
 - Sleep in public places
 - Demonstrations/protests or political speeches on behalf of Air/Space Force
 - Chew gum or spit
 - Drink (with the exception to water) or eat while walking
 - Consume alcohol/tobacco
 - Wear sunglasses/backpacks during training
- DOs
 - Wear a helmet when bicycling
 - Change out of uniform if stopping off campus for more than 30 minutes



Personal Conduct - On Campus



- DO NOTs
 - Wear uniform for flights/AMS classes/Chemistry labs
 - Use personal electronic media devices while walking in uniform
 - Salute when indoors
 - Salute POC within 15 minutes of training in training area
- DOs
 - Wear your uniform (UOD) until 1700 on LLAB and AF Class days
 - Change out of uniform when traveling to/from the gym
 - Use appropriate customs and courtesies
 - Salute/greet when both parties are in uniform
 - Greet by order of rank, with female of the same rank greeted first, then alphabetically.
(if group is bigger than 2 greet as ladies/gentlemen)



Personal Conduct - In Detachment



- DO NOTs
 - Wear flip flops (must have a heel strap), shorts with less than a 5" inseam, headgear, or tank tops with straps less than 2 inches in width
 - Use informal language
 - Sleep in detachment
 - Enter cadet/cadre offices without prior approval
- DOs
 - Be clean-shaven
 - Address cadre by rank and name or Sir/Ma'am and cadets by "cadet" or rank and name
 - Use formal reporting procedures in cadre offices
 - Stand when a cadre member enters the room
 - Greet front desk attendants properly



Personal Conduct - Safety



- DO NOTs
 - Cross Clyde Morris Blvd (use pedestrian bridge)
 - Leave sensitive materials (IDs, keys, credit cards, etc.) lying around detachment
 - Leave a computer unlocked and signed-in
 - Stay in the detachment after 1900 without POC supervision
 - Enter the cadre hallway without supervision or reason
 - Enter the uniform room without Material Management POC or cadre
 - Use cadre computers unless to sign a Wings counseling
- DOs
 - Wear PT belts/reflective gear if exercising from 1700-0800 or in low visibility
 - Keep your Common Access Card (CAC) or other ID on your person at all times



Mission Support Group



- Fitness Assessment (5 Sept, 15 Oct, 3 Dec)
 - 1 min pushups
 - 1 min sit-ups
 - 1.5-mile run
- Officer Development Training (ODT) requirement
 - At least 1 ODT as GMC
 - At least 1 ODT as POC



Operations Group



- Executing training days
 - Leadership Laboratory (14 LLABs)
 - Taught skills essential to perform as a leader
 - Physical Training (25 PTs)
 - Testing mental and physical fortitude is critical to be successful
- Consists of eight squadrons (24 flights)
 - Flights consisting of freshmen (AS100s) and sophomores (AS200s)
- First two years set your foundation
 - Drill
 - GLPs & exercises
 - Leadership skills



Operations Group



- Drill & Evaluation
 - Cadets are constantly tested throughout their time
 - The first two years are an exposure to the importance of attention to detail
- Group Leadership Projects
 - GLP is our common practice to demonstrate creative leadership within your team
 - Working alongside flight mates to solve an issue with the intent of challenging one's leadership and followership
- Leadership Skills
 - Self-realized leaders are the strongest leaders, and it is our mission to see this through!
 - Confidently taking charge in difficult/stressful situations like ROTC instill the ability to lead in other environments (growth mindset)



Cadet Wing Topics



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New Student Orientation

Schedule and Expectations



Overview



- Expectations
- Orientation Week Schedule
- Fitness Screener Standards
- Inprocessing items to bring
- Questionnaires
 - Drugs/Alcohol
 - Civil Involvement

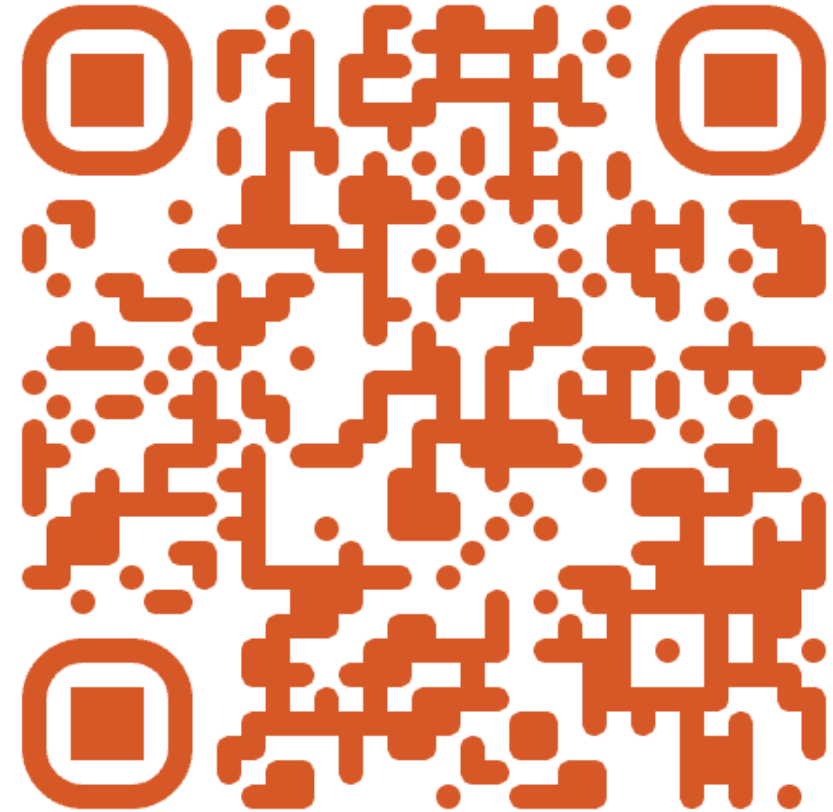


Our Expectations



- Form 28 MUST be completed (correctly) before 22 Aug Screener (at 0630)
 - You must meet the fitness screener minimums
- Create a WINGS account and complete New Student Orientation forms
- Complete Civil Involvement and Drug/Alcohol Use questionnaires
- Uniform: Collared Shirt, Khaki pants, Brown Belt, Brown Shoes
- Reference Det 157 website (QR Code)
- Be on time!

[Detachment 157 Website](#)





Orientation Week Schedule



- 18-21 August
 - Form 28 completion at Health Services
 - Call 386-226-7917 to make an appointment
- 22 August
 - 0630: Fitness Screener at the Turf Field (*gold star*)
 - Bring Completed Form 28
 - 1400-1700: In-processing at ROTC Building (*red pin*)





Fitness Screener Standards



- 1 minute each of Pushups and Situps
- Standards Based on Gender and Age
- There is NO Running Component for the screener

Minimums:

- Males (<25 years old)
 - Pushups – 30
 - Situps - 39
- Females (<25 years old)
 - Pushups – 15
 - Situps - 35



Verify Your WINGS Profile



- Double-check your documents
- Many of you do not have any files loaded (use the Det 157 website to help you)

[WINGS Login Website](#)





In-processing Items to Bring



- Original Birth Certificate and Social Security Card
- Selective Service number (males 18+ only)
- JROTC certificates, BSA Eagle Scout Certificates
- Prior Service: DD 214, Certificate of Release from Active Duty
- Non-US Citizen: Original immigration Form I-551, Permanent Resident Card, for verification to become an applicant.
- Laptop (preferred) or Smartphone (if unable to bring laptop)
- WINGS Password
- Eagle Wing Dues: \$50 (cash, check or PayPal)



Drug/Alcohol Use Questionnaire



- Accessed via Teams
- Please complete entire questionnaire prior to Thursday (21 August) at Noon

A screenshot of a Microsoft Teams chat window. The left sidebar shows the "All teams" list with "AN" selected. The main area displays the "General" channel for "AFROTC New Student Orientation". The channel name is "AN" and the topic is "AFROTC New Student Orientation". Below the channel name, it says "Main Channels" and "General". There is a "CADRE ONLY" button. The right side of the screen shows the "NSOP - Form 2030" questionnaire. The form has a title "NSOP - Form 2030" and a disclaimer: "When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself." There are four questions, each with a required field indicator (*):
1. What is your LAST NAME? * [input field]
2. What is your MIDDLE INITIAL? [input field]
3. What is your FIRST NAME? * [input field]
4. What are your initials? * [input field]

[Drug/Alcohol Use Questionnaire](#)



Civil Involvement Questionnaire



- Accessed via Teams
- If applicable, please complete questionnaire for EACH civil involvement prior to Thursday (21 August) at Noon
- Send any supplemental information (citation, etc.) to afrotcdb@erau.edu after you complete the questionnaire
 - SUBJECT: "NSOP CI – LAST NAME"



Conclusion



- Expectations
- Orientation Week Schedule
- Fitness Screener Standards
- Inprocessing items to bring
- Questionnaires
 - Drug/Alcohol
 - Civil Involvement



Questions?



- If you have questions, please find and ask a Cadre Member BEFORE you leave
- Welcome to Embry-Riddle Aeronautical University and AFROTC Detachment 157!